Minutes of the Dodge County Highway Committee Meeting June 12, 2014

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on June 12, 2014, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and William Muche. Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, and County Board Chairman Russell Kottke were also present. The following people were present for part of the meeting: Dodge County Supervisors Joe Marisk and Mary Ann Miller, Drainage Board Engineer Dan Prunuske, John Meylink from Drainage District 88, Town of Burnett Chairman Tim Fletcher, Dodge County Drainage Board Secretary Joe Roche, Dodge County Highway Patrol Superintendent Joe Lechner, land owners John E. Butterbrodt and John Ganske, Neal Stippich, Londa Hanefeld, and Jeff Schmitt.

APPROVAL OF AGENDA: Motion by Caine and seconded by Muche to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF MAY 21, 2014: Minutes of May 21, 2014, were approved as submitted.

PUBLIC COMMENTS: There were no public comments.

STAFF REPORTS AND DEPARTMENT CONCERNS: Muche reported drainage concerns on CTH S west of CTH G. Department staff will investigate and resolve any drainage problems encountered.

COMMITTEE REPORTS: The WCHA summer road school conference was discussed. It was established that the Committee will need to investigate options and adopt a policy relating to implements of husbandry on county roads. Furthermore, it was agreed that the Highway Commissioner would communicate with the Dodge County Towns Association to strive for uniformity throughout the county.

APPROVE PER DIEMS AND EXPENSES: Motion by Grebel and seconded by Berres to approve per diems and expenses for Johnson, Caine, Grebel, and Muche for attendance at the WCHA summer highway conference on June 2, 3, and 4, 2014, and for Berres for attendance at the same conference on June 3 and 4, 2014. Motion carried.

PROJECT UPDATES: CTH C (CTH A - Jersey Road) reconstruction is progressing on schedule. Various county roads will be chipsealed the week of July 7th. Northeast Asphalt will be pulverizing/paving county roads in early July.

UPDATE ON WIDOT PERFORMANCE BASED MAINTENANCE INITIATIVE:

Performance based maintenance pilot project shouldering bids were reviewed. Contract documents will be reviewed at a future meeting.

AIRPORT MANAGEMENT OPTIONS: Thompson presented information relating to airport managers and their responsibilities at surrounding airports. Additional information will be gathered and a request for proposals for airport management services will be developed and presented at a future meeting.

APRON END WALL POLICY CONSIDERATIONS: WiDOT apron end wall specifications were reviewed and discussed. The Committee will consider amending the existing highway access policy to include traversable apron end wall sections in the policy.

RECOGNIZE DODGE COUNTY MASTER GARDENERS FOR THEIR CONTRIBUTION TO THE HIGHWAY DEPARTMENT: It was the consensus of the Committee to formulate and present a letter of thank you to Dodge County Master Gardeners Association for their contribution to the Dodge County Highway facility in Juneau.

CONSIDER LEASE TRANSFER REQUEST FOR LOT #9 AT THE DODGE COUNTY AIRPORT: A request was received to transfer the lease of Lot #9 at the Dodge County Airport from John Dropik to Geoffrey Schrab. Motion by Caine and seconded by Grebel to approve the lot lease transfer request. Motion carried.

CONSIDER DRAINAGE DISTRICT #1 CONCERNS: The Committee listened to concerns relating to a failed attempt to install an 18" field tile under CTH I in the Town of Burnett. Numerous alternatives were discussed with input from residents, Department staff, and Committee members. A motion was made by Berres to schedule a special meeting of the Highway Committee on CTH I at the construction site the week of June 16th to review and discuss these concerns. The motion failed due to the lack of a second. Motion by Grebel and seconded by Caine to recommend to the Commissioner that he consult with Dan Prunuske representing the Drainage District to pursue a new 18" drain tile directional bore installation. If this attempt fails, the Commissioner should consider allowing an open cut drain tile/culvert installation on CTH I to provide adequate drainage for the lands served by the Drainage District with Highway Department staff inspection during installation and restoration. These events should be performed and/or scheduled within 60 days of today's meeting date. Motion carried with Berres voting in opposition.

CONSIDER DRIVEWAY APPEAL ON CTH MM: Motion by Caine and seconded by Muche to approve the driveway installation appeal of Kenneth and Kristine Jahnz on CTH MM in the Town of Ashippun. Motion carried.

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REVIEW HIGHWAY COMMITTEE MEMORANDUM OF UNDERSTANDING: The Memorandum of Understanding addressing Highway Committee roles and responsibilities was distributed and discussed. This item will be addressed further at a future meeting.

VOUCHER PAYMENT REVIEW: Vouchers payment registers were reviewed.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: Drainage District update, Memorandum of Understanding discussion, airport management options, highway access policy review, consideration of performance based maintenance contracts, asphalt pavement concern update, and options for the disposal of County-owned property within the City of Fox Lake.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on June 26, 2014, at the Dodge County Airport.

FIELD REVIEW: The Committee viewed the new Weiler W530 road widener at the Juneau Highway facility. The Committee then relocated to Clearview Rehabilitation Center to visit Mr. Earl Anderson.

ADJOURNMENT: The meeting adjourned at 11:25 a.m. at the Clearview facility.

Harold J. Johnson – Chairman

Randy Grebel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.